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**NOTICE**

**APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF TRAINING ON SUCCESSION PLANNING FOR FIFTEEN (15) DEPARTMENTAL OFFICIALS**

**SCMU 7-17/18-0018**

The Eastern Cape Department of Cooperative Governance & Traditional Affairs seeks to appoint a suitable and competent service provider to render succession training for fifteen (15) Departmental Officials.

**BIDDERS MUST SUBMIT THE FOLLOWING DOCUMENTS AS PART OF THE TENDER DOCUMENTS.**

- Original or certified original copy of B-BBEE level verification certificate or consolidated B-BBEE Status Level Verification Certificate
- Completed Standard Bid Documents
- SARS Tax Compliance Status
- Bidders CSD summary report or each party in the case of a consortium / joint venture is to form part of the bid.

The validity of the Bid is ninety (90) days. Failure to provide adequate information or to adhere to the Terms of reference will result in disqualification of the bidder.

Bidding documents can be collected from **Demand Management unit: Supply Chain Management, 3<sup>rd</sup> Floor Room 3164**. Bidders are advised to submit **one** envelope indicating the name of the bidding company (bidder) and the bid number. Bids are to be placed in a sealed envelope and must be deposited to the departmental bid box situated at the entrance of the department no later than **11H00 on 7<sup>th</sup> December 2017 to:**

**Senior Manager: Supply Chain Management**

**Department of Cooperative Governance and Traditional Affairs**

**Tyamzashe Building**

**Bisho**

**5605**

**BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING CONDITIONS:**

**SERVING OUR COMMUNITIES BETTER**

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- The department of Cooperative Governance and Traditional Affairs Supply Chain Management Policy will apply.
- Service providers must be registered in the Centralised Suppliers Database and on LOGIS
- Bidders that do not meet the minimum threshold of 60 % in functionality will be disqualified.
- Proof of accreditation by a relevant Sector Education Training Authority (SETA).
- CVs Certified copies of qualifications must be attached.

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:**

**Price 80 points**

**B-BBEE Status Level of Contributor 20 points**

**NB: E-mailed/faxed documents will not be accepted.**

**All enquiries should be directed to:**

**Ms. N. Morley Tel: 040-609 5629 – Technical**

**Mr. S. Mathumbu Tel: 040-609-5999 / 082 776 4539 – Supply Chain Management**



**MS N MAKI**

**SENIOR MANAGER: SUPPLY CHAIN MANAGEMENT - DEMAND**

**DEPARTMENT OF CO-OPERATIVE GOVERNANCE & TRADITIONAL AFFAIRS**

**DATE: 24/11/2017**