



Province of the
EASTERN CAPE
COOPERATIVE GOVERNANCE
& TRADITIONAL AFFAIRS

NOTICE

DEPARTMENT OF COOPERATIVE GOVERNANCE & TRADITIONAL AFFAIRS

APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF TRAINING ON REPORT WRITING SKILLS FOR 15 DEPARTMENTAL OFFICIAL: SCMU 7-16/17-0008

The Eastern Cape Department of Cooperative Governance & Traditional Affairs seeks for a competent service provider to provide a service that offers Report Writing Skills to Departmental Officials.

BIDDERS MUST SUBMIT THE FOLLOWING DOCUMENTS AS PART OF THE TENDER DOCUMENTS.

- SARS Tax Compliance Status (Copy)
- Original or certified original copy of B-BBEE level verification Certificate or Consolidated copy for JV's / Consortiums (Original Certified Stamp)
- Completed Standard Bidding Documents.

The validity of the Bid is 90 days. Failure to provide adequate information or to adhere to the Specification will result in disqualification.

The Terms of Reference and bidding documents can be collected from **Demand Management unit: Supply Chain Management, 3rd Floor Room 3164**. Bid documents must be deposited to the departmental bid box situated at the entrance of the department in a sealed envelope specifying the name of the bidder, bid number and bid description not later than **11H00 on the 24th November 2016** to:

The Acting Senior Manager: Supply Chain Management

Department of Cooperative Governance and Traditional Affairs

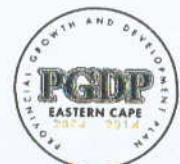
Tyamzashe Building

Bhisho

5605

BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING CONDITION:

- Proof of accreditation of the company with relevant Sector Education Training Authority (SETA).



Ikamva eliqaqambileyo!

APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY, DELIVER AND INSTALL OFFICE FURNITURE FOR THE DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS SCMU 7-15/16-0018

- Service providers must be registered in the National Centralised Suppliers Database (CSD) for government and LOGIS

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Price 80/20 points

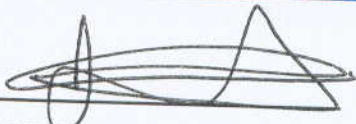
B-BBEE Status Level of Contributor 20 points

NB: E-mailed/faxed documents will not be accepted.

All enquiries should be directed to:

Mr. S Mathumbu Tel 040-609 5999/0827764539 – Supply Chain Management (for bidding procedures. E-mail: Simphiwe.mathumbu@eccogta.gov.za

Ms N. Morley Tel: 040- 609 5373- for Technical Information
E-mail: morley.nosabata@eccogta.gov.za



**ACTING SENIOR MANAGER: SUPPLY CHAIN MANAGEMENT
COOPERATIVE GOVERNANCE & TRADITIONAL AFFAIRS**

DATE: 11/11/2016