




Province of the
EASTERN CAPE

COOPERATIVE GOVERNANCE
& TRADITIONAL AFFAIRS

PROVINCIAL TREASURY SCM OFFICE
DATE: 2016-05-25

TIME: 10:00

NOTICE

DEPARTMENT OF COOPERATIVE GOVERNANCE & TRADITIONAL AFFAIRS

APPOINTMENT OF A SERVICE PROVIDER TO RENDER CLEANING AND HYGIENIC SERVICES AT THE DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS SCMU 7-15/16-0001

The Eastern Cape Department of Cooperative Governance & Traditional Affairs seeks to appoint a competent and experienced service provider to render cleaning and hygienic services on a three year contract (36 months).

BIDDERS MUST SUBMIT THE FOLLOWING DOCUMENTS AS PART OF THE TENDER DOCUMENTS.

- An Original Tax Clearance Certificate
- B-BBEE Certificate Copy / Consolidated copy for JV's / Consortiums (Original Certified Stamp)
- Company Registration Certificate (Original Certified Stamp)
- ID Copies of business owners (Original Certified Stamp) and
- Completed Standard Bid Documents (SBD Forms - SBD 4; SBD 6.1; SBD 8 & SBD 9).

A compulsory briefing session will be held on 09 June 2015 at **Cooperative Governance and Traditional Affairs, Bhisho offices at 10h00 at 2nd floor Boardroom, Tyamzashe Building, Bhisho, 5605**

The validity of the Bid is 90 days. Failure to provide adequate information or to adhere to the Terms of reference will result in disqualification. Terms of Reference and minimum bid documents can be collected from **Demand Management unit: Supply Chain Management, 3rd Floor Room 3164 with a non-refundable amount of R100.00**. Bid documents must be deposited to the departmental bid box situated at the entrance of the department specifying the name of the bid and the bid number not later than **11H00 on Monday, 22 June 2015 to:**

The Senior Manager: Supply Chain Management

Department of Cooperative Governance and Traditional Affairs

Tyamzashe Building

Bhisho

5605



Ikamva eliquqambileyo!

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BIDDERS SHOULD TAKE NOTE OF THE FOLLOWING CONDITIONS:

- The department of Cooperative Governance and Traditional Affairs Supply Chain Management Policy will apply.
- Service providers must be registered in the Eastern Cape Provincial Treasury database and departmental database (LOGIS).
- Bidders that do not meet the minimum threshold of 60 % in functionality will be disqualified.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Price 90 points

B-BBEE Status Level of Contributor 10 points

NB: E-mailed/faxed documents will not be accepted.

All enquiries should be directed to:

Mr Z. Funzela Tel: 040- 609 5426/ 079 508 7503 – Supply Chain Management
Ms N. Mbekwa Tel: 040-609 5433 / 071 602 4420 - Supply Chain Management
Ms Y. Melani Tel: 040- 609 5639 / 072 670 0665 - Technical



HEAD OF DEPARTMENT

COOPERATIVE GOVERNANCE & TRADITIONAL AFFAIRS

DATE: 28/05/2015

